

**Hawaii Behavioral Health - november 2011**  
**STAFF group SUPERVISION & training ANNOUNCEMENTS**

Submit your RSVP form (make sure to write your name!) or call Ruby @585-1424 by November 1, 2011.

All ST must comply with and attend their respective monthly group and individual supervision. Employees must complete a total of 40 hours of training annually, July 1, 2011 – June 1, 2012 (based on DOE school year July 1<sup>st</sup> of current year to June 1<sup>st</sup> of next year) to remain eligible to work at HBH. Failure to meet supervision and training requirements may lead to work suspension and/or termination. *Sessions below may be subject to change/cancellation without notice.* We appreciate your cooperation! Thank you!

\*\*\* [Asia-Pacific Economic Cooperation \(APEC\)](#) will be on Oahu from Nov 7 – Nov 13. Expect lots of traffic, road closures, and delays. PLAN ahead - check air in your tires, make sure there's enough gasoline, and your vehicle is working properly. Be prompt to work. Stay tuned for news. Go online at <http://www.apec2011hawaii.com/>

HBH Offices are closed on Friday, November 11, 2011 Veterans Day Holiday & Thursday, November 24, 2011 Thanksgiving Day Holiday

FIRST & LAST NAME (***DO NOT LEAVE BLANK.*** Print legibly): \_\_\_\_\_

Thurs., Nov 3, 2011 at HBH Ward 219B (*max 30 staff per session*) Facilitator: Audrey Hoo, PsyD  
\_\_\_\_\_ Group Supervision only: 5 PM – 6 PM

Wed., Nov 16, 2011 at HBH Ward 219B (*max 30 staff per session*) Facilitator: Audrey Hoo, PsyD  
\_\_\_\_\_ Group Supervision only: 5 PM – 6 PM OR  
\_\_\_\_\_ Group Supervision only: 6 PM – 7 PM

Thurs., Nov 17, 2011 at HBH Ward 219B (*max 30 staff per session*) Facilitator: Alyssa Arakaki, MSCP, LMFT  
\_\_\_\_\_ Group Supervision only: 5 PM – 6 PM OR  
\_\_\_\_\_ Group Supervision only: 6 PM – 7 PM

Sat., Nov 19, 2011 at HBH Ward 219B - Facilitator: Forrest Wells, MSCP, NCC, MHC  
Mandatory Crisis Prevention Intervention (CPI) Training with Group Supervision: 8 AM – 6 PM  
Attendees have been identified and preselected. Will be notified by HBH Ward Staff to attend.

Mon., Nov 21, 2011 at HBH Ward 219B (*max 30 staff per session*) Facilitator: Joelle Rodriguez, MEd, BCBA  
\_\_\_\_\_ Group Supervision only: 5 PM – 6 PM OR  
\_\_\_\_\_ Group Supervision only: 6 PM – 7 PM

Tues., Nov 22, 2011 at HBH Ward 219B (*max 30 staff per session*) Facilitator: Michael Clark, PhD  
\_\_\_\_\_ Group Supervision only: 5 PM – 6 PM OR  
\_\_\_\_\_ Group Supervision only: 6 PM – 7 PM

**FOR BISS ONLY (BISS and ICs) → MANDATORY GROUP SUPERVISION & TRAINING – Please select one of two choices.**

\*Dr. Hillhouse requires all BISS (BISS Employees and ICs) to attend monthly BISS Group Supervisions and Trainings.

Wed., Nov 2nd at HBH Ward 219B – Facilitator: Errol Hamarat, PhD  
\_\_\_\_\_ Group Supervision & Training: 5:30 PM – 7:30 PM

OR

Tues., Nov 29th at HBH Ward 219B – Facilitator: Errol Hamarat, PhD  
\_\_\_\_\_ Group Supervision & Training: 5:30 PM – 7:30 PM

- Supervisions and Trainings are reserved for HBH employees. No guests or children are allowed at any time.
- No personal use of electronic equipment including cellular phone, iPad, iPod, MP3, PDA, games, Netbook and similar while working with client or attending HBH and/or DOE training, supervision or meeting.
- If your work availability has changed, please make sure to fill out a new “Work Availability Sheet” AND notify a Program Coordinator (585-1424). You must notify us immediately if there are any changes.

**Check out HBH website @ [www.hibh.org](http://www.hibh.org) (go to “For Employees”, then click on “Download ASD Program Forms”) to view downloadable forms, Supervisions and Trainings.**